

Barack H. Obama Elementary School
IB PYP Parent/Guardian/Student Concern and Complaint Procedure

Purpose

As an IB World School Barack H. Obama Elementary School the school regularly updates families and students about the International Baccalaureate Primary Years Program (IB PYP) offered at the school. Coherent curriculum This includes published program material, email and print communications, information on the school website, and events providing information on the PYP curriculum and implementation. The school is committed to consulting, informing, and engaging learning community stakeholders in IB PYP decision making at the school level.

The school recognizes being a lifelong, international-minded learner in order to be willing to

Informal Concern Procedure

Individuals with concerns are encouraged to discuss the matter with the person involved as soon as possible

A concern related to IB PYP classroom content (e.g. topics of study, student inquiries, assignments, etc.) should first be addressed to

Concern and Complaint Procedure Review:

The concern and complaint procedure is reviewed every two years in the first semester of the school year and in preparation for program evaluation. During the review period, updates to IBO programme documentation are reviewed, and all stakeholders are invited to provide feedback. The pedagogical leadership team considers both inputs and revises the procedure as appropriate.

The policy is highlighted each fall to promote continued awareness for students, parents, staff, and other community members. The concern and complaint procedure can be accessed digitally on the school website and in print in the library/media center.

Last revised - May 2023

Barack H. Obama Elementary School
IB PYP Formal Complaint Form

Student Name

Grade

Teacher

Parent Guardian Name

Phone Number

Email

Details of complaint. Include specific details and an effort to resolve the issue at the informal level.