

## TEXTBOOK SELECTION

### Section I: INTRODUCTION

Textbooks selected by the school district for use in the instructional program shall be approved by the board of education. The board delegates to the superintendent the responsibility for the development and administration of appropriate regulations to implement this policy.

Textbooks are a prime medium for dispensing information and remain a requisite for most courses. The goal of selection procedures is to provide textbook



- A. An objection concerning a specific textbook or series must be submitted in the following manner:
1. The objection shall be presented in writing to the principal of the school.
  2. The objection should include the following specific information: title, author, publisher, copyright date, reason for objection, and page number for each item to which objection is being made.
  3. The complainant shall state in writing whether or not they have read the material. The entire unit, chapter or book which includes the objectionable material should have been read.
  4. The objection shall be signed by the complainant and address given. If an organization, the name of the organization and official minutes of the body shall be submitted along with the signatures of the officers.
- B. Objections shall be handled in the following manner:
1. The building principal determines whether the objection may be satisfactorily handled informally by explaining the philosophy and goals of the school district.
  2. If it cannot be resolved informally, the objection is reported to the appropriate assistant superintendent for further study and consideration.
  3. The Mississippi State Textbook Procurement Commission shall be apprised of objections received by the district and may be asked to assist in gathering information relative to the books approved by the state selection.
  4. A review committee may be established to consider the objection. The committee shall consist of the assistant superintendent, a principal, two subject area teachers including the department chairperson, two parents, two students (where appropriate to the study) and the director of media.

5. The review committee shall meet to discuss the objection and prepare a report a report containing their recommendations on the disposition of the matter.
6. The principal shall notify the complainant of the decision of the review committee and a copy of the reporter shall be sent to the superintendent. If the committee decides to keep the textbook, the complainant shall be given an explanation. If the objection is upheld by the superintendent as well as review committee, a recommendation for removal is submitted to the board of trustees.
7. If the complainant is still not satisfied, they may ask the superintendent for an appeal to the board which shall make final determination of the issue.

REVIEWED:            December 6, 2016